FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-2

1996

J. Brian Murphy, Treasurer App 3
Democratic State Committee Delaware
P.O. Box 2065
Wilmington, DE 19899

Identification Number: C00211763

Reference: Year End Report (7/1/95-12/31/95)

Dear Mr. Murphy:

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This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Contributions from other Democratic party committees should be properly disclosed on a separate Schedule A, supporting Line 12 of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filing.

-Schedule A of your report discloses an aggregate year-to-date total(s) for a contribution(s) received from Citizens for Biden - 1996 which appears to be incorrect. Please amend your report to provide the correct aggregate year-to-date total(s).

-Schedule B supporting Line 28(c) discloses a refund made to IBEW Local 313; however, it appears that the receipt of this contribution has not been reported by your committee. Please provide the original date of receipt of the contribution. In addition, you must amend the report covering the period during which the contribution was received to disclose the receipt on Schedule A supporting the appropriate line of the Detailed Summary Page. 11 CFR \$103.3(b)(1)

-Schedule H4 discloses disbursements for FUND-SUMMER 95 which are categorized as fundraising; however, Schedule H2 does not include the allocation ratios for this

Celebrating the Commission's 20th Anniversary

activity. Please amend Schedule H2 to disclose the omitted ratios.

-Your EVENT YEAR-TO-DATE calculations for FUND-JJ DINNER and FUND-SUMMER 95 are incorrect. EVENT YEAR-TO-DATE totals for administrative and voter drive costs are derived by aggregating all disbursements during the calendar year for the whole Administrative/Voter Drive EVENT YEAR-TO-DATE totals for fundraising, category. direct candidate support, and exempt activities are derived by aggregating all disbursements during the calendar year within a specific event. These should be calculated by adding the latest disbursement for a category or event to the previous EVENT YEAR-TO-DATE total for that category or event. This running EVENT YEAR-TO-DATE total should be disclosed after each disbursement is listed. Please amend your report by providing the correct FUND-JJ DINNER and FUND-SUMMER 95 EVENT YEAR-TO-DATE totals.

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule H4 of your report to clarify the following description(s): ADMIN-TVAD. For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR \$104.3(b)(3).

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Neil Evans

Reports Analyst

Reports Analysis Division

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